

Curriculum Developer and Writer for Distance Learning Grades 9-12

Description:

Under the direction of Manager, Educational Program Development, the Curriculum Developer and Writer will be actively involved in the on-going development, assessment and revision of online courses for grades 9-12, and its delivery via a learning management system. As part of the development, assessment and revision process, the Curriculum Developer and Writer will seek the input/feedback of, staff and students utilizing the Learning Platform site to help ensure a quality user experience. The Curriculum Developer and Writer will also create and maintain related tutorial and/or technical documentation and materials.

Duties & Responsibilities:

- Develop the technology infrastructure necessary to establish a multimedia distance learning program
- Adapt existing and develop new online course material for grades 9-12
- Conduct web conferencing and webinars including interactive video streaming
- Present innovative ideas for adapting existing programs to the Internet environment
- Produce Monthly reports on program status

Qualifications:

Minimum educational requirement: Master's degree. Academic and/or professional experience in curriculum research, instructional design and/or curriculum development. Experience creating training/tutorial materials. Experience with learning management systems and creating online content. Ease and comfort learning and working with new technology. Proficiency in desktop software skills. Ability to work with both Macintosh and Windows platforms. Working knowledge of High School curriculum. Strong interpersonal, communication, and presentation skills. Strong analytical, problem-solving and organizational skills. Ability to work independently and as part of a team. Ability to interact professionally with a diverse group of people.

The National High School is committed to increasing the diversity of the college community and the curriculum. Candidates who can contribute to that goal are encouraged to apply and to identify their strengths in this area.

National High School is accredited by The Commission on International Trans-Regional Accreditation (CITA) and the Southern Association of Colleges and Schools (SACS). NHS offers a unique and flexible approach to earning your high school diploma online using computer-based courses. The NHS program is based on the belief that all students have the right to the opportunity to earn a high school diploma, while recognizing that not all students are able to accomplish this in a traditional educational setting.